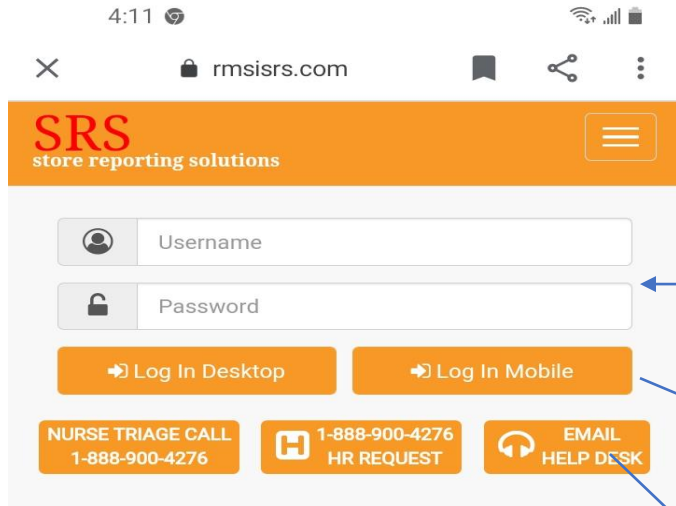




AMP – TRAINING- TEAM LEAD - MOBILE

October 1, 2021

...any **S**ore
...any **A**isle
...any **S**ervice



Welcome to SRS mobile.
Click on link below to get started.
www.rmsisrs.com/SRS2/Login/

Use credentials emailed to log in.

For Phones log into mobile

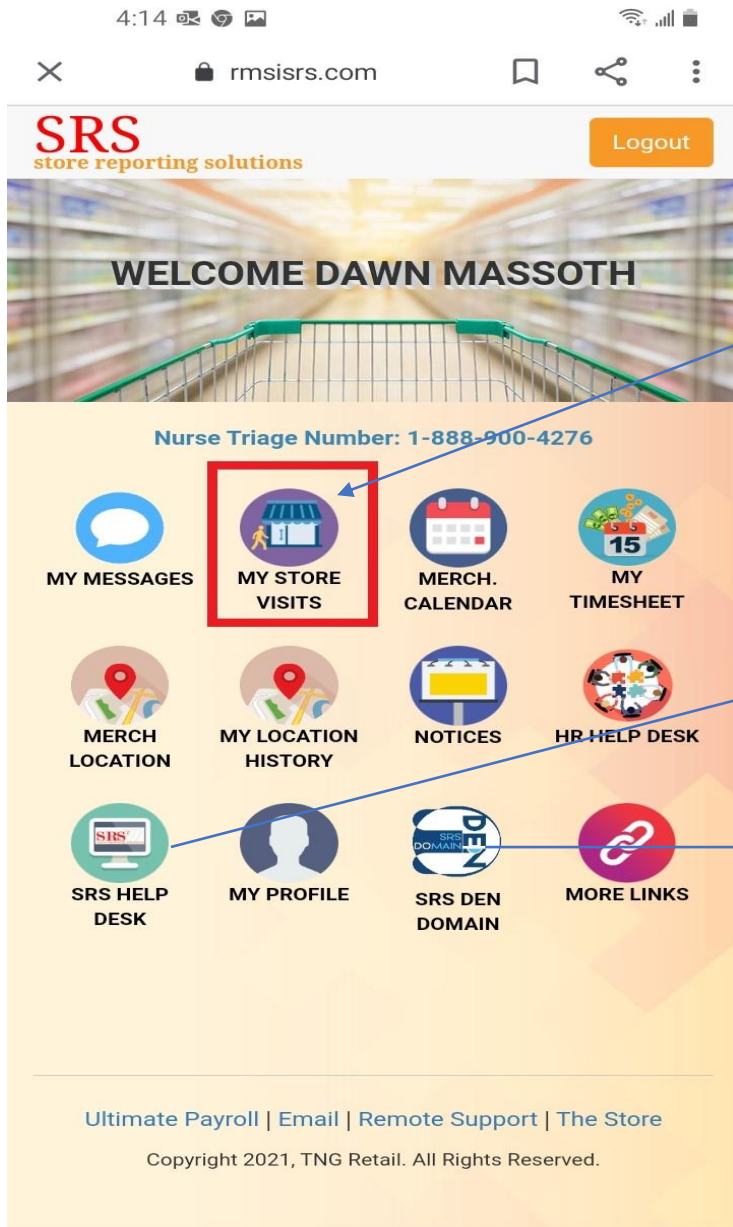
Link to email SRS help desk

Check Email for Announcement

Welcome to the SAS Team! We are excited to start the process of transitioning TNG/RMSI associates to SAS Retail. We know you have many questions about the transition, your benefits, PTO and many others. Be assured we will answer them during an upcoming transition meeting listed below. Our management and HR teams have been busy working through all the steps to make this transition as seamless as possible.

This morning, you will have received the email SAS Transition Welcome and Next Steps. This message contains important information on your next steps in joining the SAS Team on September 1, including an invitation to a transition meeting that will answer many of your questions.

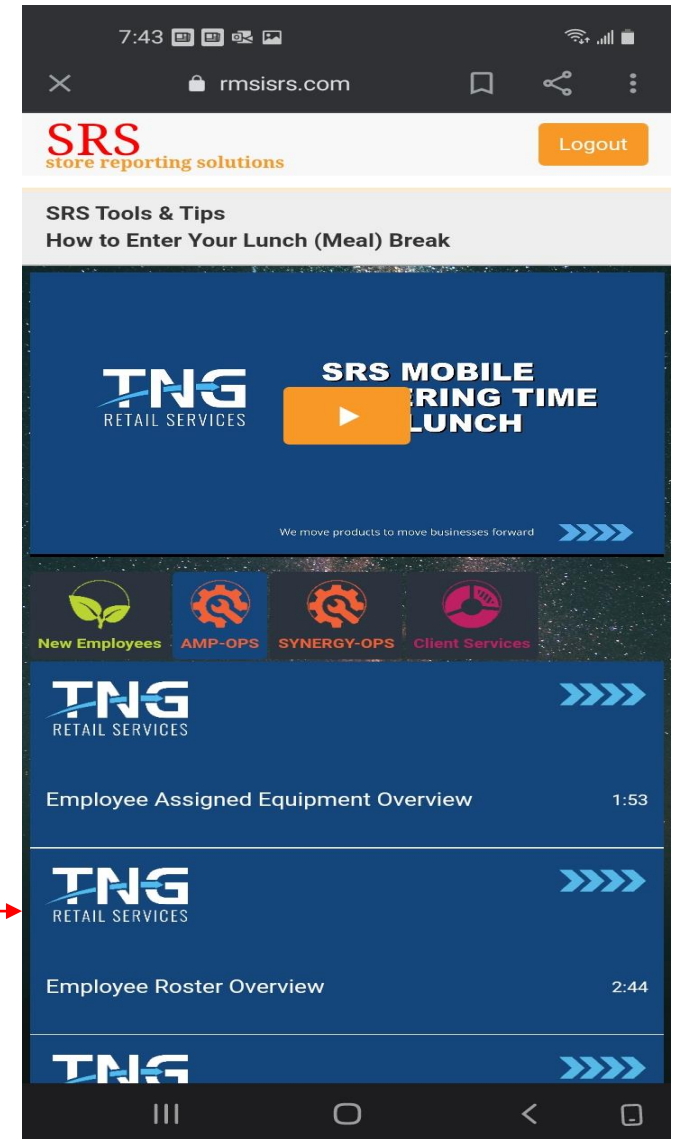
If you did not receive today's email please review your I/KG



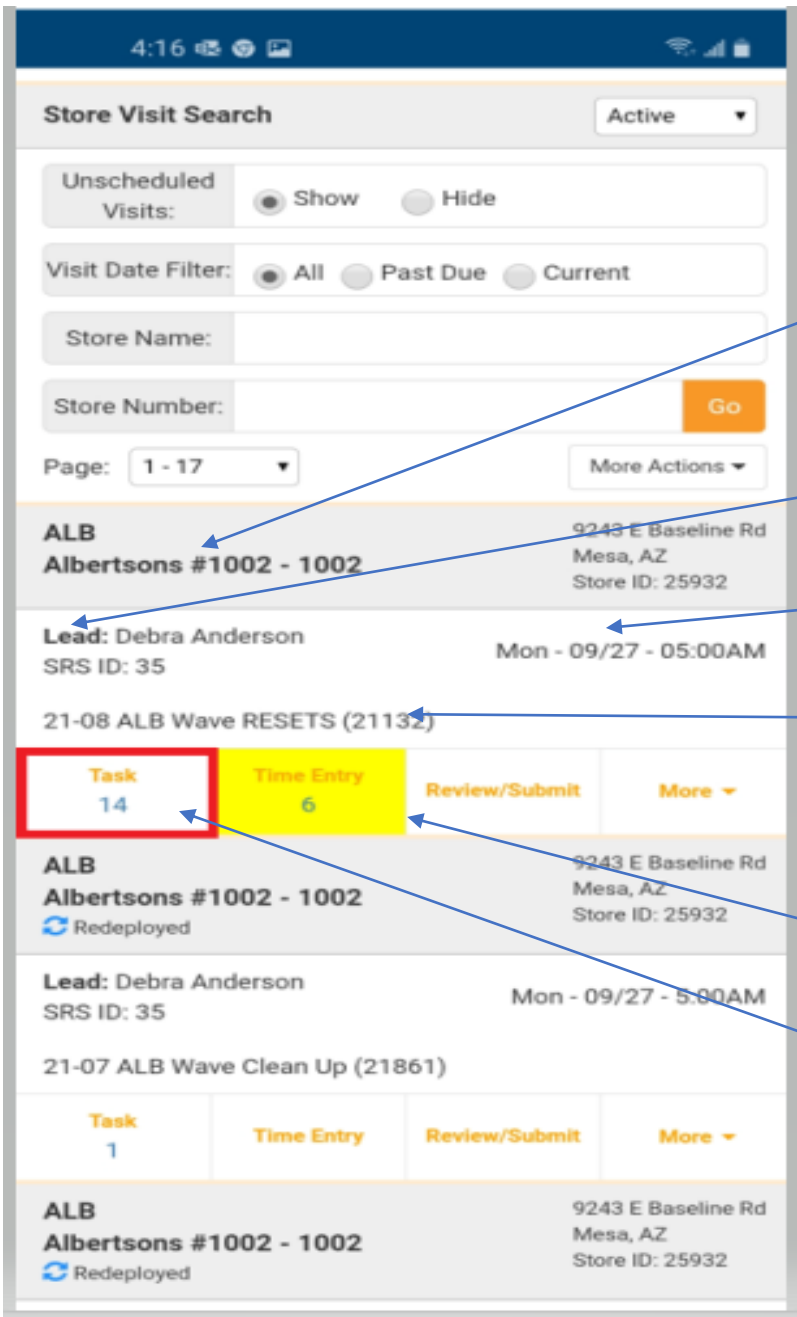
From the home page.
First click on Store Visits Icon.

Icon to email SRS help desk

SRS DEN Domain- YOUR SRS Training reference Icon



Store Visits-Information for projects/ visits scheduled.



Banner, Store #

Lead (who the store is assigned to complete)

Visit Date/ Time

Project Name(service performing in store)

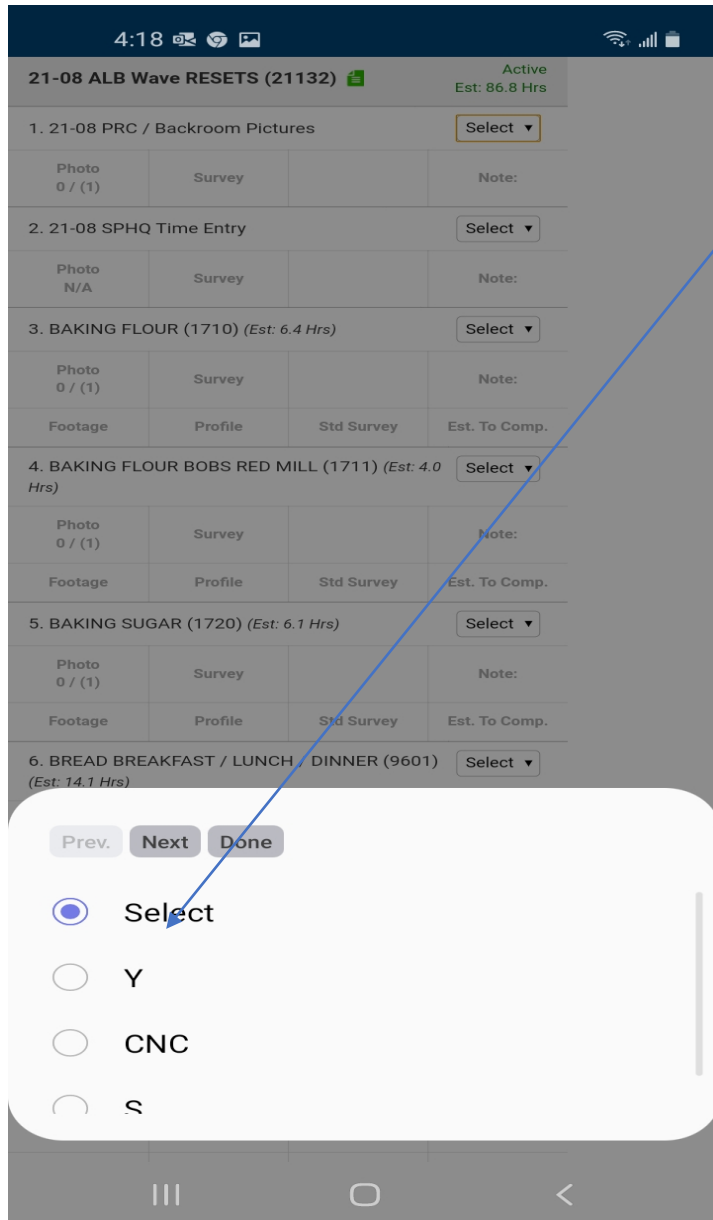
Links to enter store data(orange letters or #)

Once you find the store you are servicing. Click on the Task link

21-08 ALB Wave RESETS (21132) Active Est: 86.8 Hrs			
1. 21-08 PRC / Backroom Pictures Select ▼			
Photo 0 / (1)	Survey	Note:	
2. 21-08 SPHQ Time Entry Select ▼			
Photo N/A	Survey	Note:	
3. BAKING FLOUR (1710) (Est: 6.4 Hrs) Select ▼			
Photo 0 / (1)	Survey	Note:	
Footage	Profile	Std Survey	Est. To Comp.
4. BAKING FLOUR BOBS RED MILL (1711) (Est: 4.0 Hrs) Select ▼			
Photo 0 / (1)	Survey	Note:	
Footage	Profile	Std Survey	Est. To Comp.
5. BAKING SUGAR (1720) (Est: 6.1 Hrs) Select ▼			
Photo 0 / (1)	Survey	Note:	
Footage	Profile	Std Survey	Est. To Comp.
6. BREAD BREAKFAST / LUNCH / DINNER (9601) (Est: 14.1 Hrs) Select ▼			
Photo 0 / (1)	Survey	Note:	
Footage	Profile	Std Survey	Est. To Comp.
7. DINNER PREPARED (2630) (Est: 15.1 Hrs) Select ▼			
Photo 0 / (1)	Survey	Note:	
Footage	Profile	Std Survey	Est. To Comp.
8. PACKAGED DESSERTS / RTE PUDDING (1201) (Est: 5.5 Hrs) Select ▼			
Photo 0 / (1)	Survey	Note:	

Task screen shows all task or sections assigned to store visit.

Each task has a drop down to select the tasks status. Suggestion get all of your task status complete for all tasks.



Once you click on the task status .
Pick the proper status for each task.

SRS 101 – Quick Explanations/ Definitions

Y – 100% completed.

YE – completed but requires minor equipment or minor changes. Needs to be approved by Trainer/Supervisors.

C – Incomplete due to lack of labor **ONLY**

CE – Incomplete due to equipment not arriving or in-store to use, Trainers/ Supervisors should be notified.

CS – Incomplete due to incorrect schematics, Trainers/ Supervisors should be notified of this situation.

NIS – Section is not in store and has been verified in Storenet and Trainer/ Supervisors have been notified.

S – Store refusal. Immediately notify Trainer/Supervisors. This will require a store managers name and title.

Task Status-CE and YE- Equipment information needs to entered in SRS.
Use the drop-down boxes from top to bottom to enter information.
Once information has been filled out click on Add.
Be sure to add notes when needed.

PROJECT: 21-08 ALB Wave RESETS (21132)

Task: BAKING FLOUR

Note: Equipment Entry

Equipment Add: (use selections below to add items)

Type: Select

Description: Empty

Manufacturer:

Prev. Next Done

Select

Backer Boards

Bar

Rracket

Additional Notes (Optional):

Required Equipment

Close

Footage Profile Std Survey Est. To Comp.

7. PET CAT DRY (3207) (Est. 5.0 Hrs) Select

Photo

Task: BAKING FLOUR

Note: Equipment Entry

Equipment Add: (use selections below to add items)

Type: Shelf

Description: 3 Ft x 20 In

Manufacturer: Madix

Color: Beige

Moulding: Beige

Other:

Quantity: 2 Add (1 - 100)

Additional Notes (Optional): Save

1 2 3

4 5 6 Next

7 8 9 .-

0

PROJECT: 21-08 ALB Wave RESETS (21132)

Task: BAKING FLOUR

Note: Equipment Entry

Equipment Add: (use selections below to add items)

Type: Select

Description: Empty

Manufacturer:

Color:

Moulding:

Other:

Quantity: Add

Additional Notes (Optional): Save

Required Equipment

Type: Shelf	Color:Beige	Range: 1 - 100
Descr.: 3 Ft x 20 In Base Deck	Mould.:No Molding	Qty: 2
Manuf.: Madix	Other:	Delete

Close

Footage Profile Std Survey Est. To Comp.

C-Labor- Select correct Labor option. Click Save.
CS- Select correct Schematic option. Click Save.
S- Select correct options .Click Save
Add notes when needed.

PROJECT: 21-08 ALB Wave RESETS (21132)

Task: BAKING FLOUR

No Shows

Revisit (Please Enter Notes)

Labor Issue - But Did Plug & Pull

Labor Issue

Unskilled Labor

Weather

Single Store Route

Notes: (max. 2000 characters, special characters are not allowed) Save

Close

PROJECT: 21-08 ALB Wave RESETS (21132)

Task: BAKING FLOUR

Revised Schematic Needed

Macro Space Plan could not be executed

Section Mirrored

Schematic Mirrored

Notes: (max. 2000 characters, special characters are not allowed) Save

Close

PROJECT: 21-08 ALB Wave RESETS (21132)

Task: BAKING FLOUR

Note: Section Not Being Set at This Time ▼

Refused By: Select ▼

FULL Name: First Name Last Name

Reason: Select ▼ Save

Notes:(max. 2000 characters, special characters are not allowed) Save

Close

21-08 ALB Wave RESETS (21132) Active Est: 86.8 Hrs			
1. 21-08 PRC / Backroom Pictures Y ▼			
Photo 0 / 1	Survey	Note: ...	
2. 21-08 SPHQ Time Entry Y ▼			
Photo N/A	Survey	Note: ...	
3. BAKING FLOUR (1710) (Est: 6.4 Hrs) Y ▼			
Photo 0 / 1	Survey	Note: ...	
Footage 0.0 Ft	Profile ...	Std Survey Answer	Est. To Comp.
4. BAKING FLOUR BOBS RED MILL (1711) (Est: 4.0 Hrs) Select ▼			
Photo 0 / (1)	Survey	Note:	
Footage	Profile	Std Survey	Est. To Comp.
5. BAKING SUGAR (1720) (Est: 6.1 Hrs) Select ▼			
Photo 0 / (1)	Survey	Note:	
Footage	Profile	Std Survey	Est. To Comp.
6. BREAD BREAKFAST / LUNCH / DINNER (9601) (Est: 14.1 Hrs) Select ▼			
Photo 0 / (1)	Survey	Note:	
Footage	Profile	Std Survey	Est. To Comp.
7. DINNER PREPARED (2630) (Est: 15.1 Hrs) Select ▼			
Photo 0 / (1)	Survey	Note:	
Footage	Profile	Std Survey	Est. To Comp.
8. PACKAGED DESSERTS / RTE PUDDING (1201) (Est: 5.5 Hrs) Select ▼			
Photo	Survey	Note:	

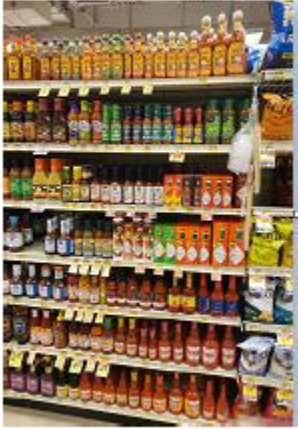
Click on the footage or profile to link to enter data.

Profile- Height of the fixture/ gondola.

Task status need to be selected for links to work.



Standard – Is a gondola that is 72” (inches) in height. (example: regular aisle gondola)



Low – Is a gondola that is 60” (inches) or 48” (inches) in height. (example: short gondola usually by the pharmacy)



Combo – This is a dual size fixture, not combo schematic. When a schematic wraps around from one side of the aisle to the other and you may have 2 different size gondolas. (example: section begins on a standard and wraps to a low)

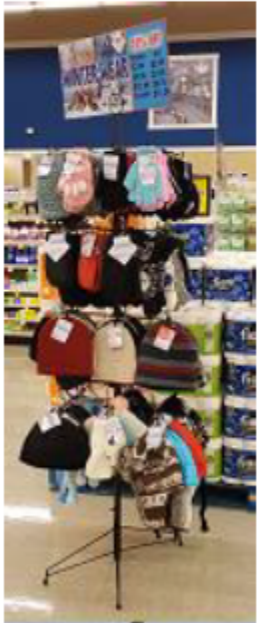
End Cap – This is a 4ft or 3ft fixture at the end of an aisle.



Shadow Box – These are usually permanent fixtures at the end of an aisle next to an end cap.



Floor Stand – This fixture is usually vendor or store used. It is an independent free-standing fixture. (example: hostess rack near dairy and the peperoni/summer sausage low fixture in the meat dept.)



Under Rx – This fixture is attached to the pharmacy, usually below the counter.



Custom – This is used when working in the coolers and freezers. Since coolers and freezers vary in make and size. (example: coolers and freezers vary from 58” and 62” in height. Various manufacturers like Hill Phoenix, Hussman, Tyler, Anthony, Nyla and Old Tyler.



Coffin – Also known as bunkers. This is rarely used for resets, but they are usually found in the back of the store near the meat dept.



Enter footage in box
Footage- How many 3ft and /or 4ft Bays in each section.
Footage needs to be total. Example three 4ft bays
 $3 \times 4 = 12$

Task: BAKING FLOUR	Footage: <input type="text" value="9"/>	Profile: <input type="text" value="Std High"/>	<input type="button" value="Update"/>
Task: BAKING FLOUR BOBS RED MILL	Footage: <input type="text" value="3"/>	Profile: <input type="text" value="Std High"/>	<input type="button" value="Update"/>
Task: BAKING SUGAR	Footage: <input type="text" value="9"/>	Profile: <input type="text" value="Std High"/>	<input type="button" value="Update"/>
Task: BREAD BREAKFAST / LUNCH / DINNER	Footage: <input type="text" value="30"/>	Profile: <input type="text" value="Std High"/>	<input type="button" value="Update"/>
Task: DINNER PREPARED	Footage: <input type="text" value="9"/>	Profile: <input type="text" value="Std High"/>	<input type="button" value="Update"/>
Task: PACKAGED DESSERTS / RTE PUDDING	Footage: <input type="text" value="6"/>	Profile: <input type="text" value="Std High"/>	<input type="button" value="Update"/>
Task: PET CAT DRY	Footage: <input type="text" value="12"/>	Profile: <input type="text" value="Std High"/>	<input type="button" value="Update"/>
Task: PET DOG DRY	Footage: <input type="text" value="24"/>	Profile: <input type="text" value="Std High"/>	<input type="button" value="Update"/>
Task: PET FOOD FRESH / WATER	Footage: <input type="text" value="3"/>	Profile: <input type="text" value="Std High"/>	<input type="button" value="Update"/>
Task: RICE / BEAN ONLY	Footage: <input type="text"/>	Profile: <input type="text" value="Select"/>	<input type="button" value="Update"/>
Task: SWEET GOODS			

The screenshot shows a mobile application interface. At the top, there is a task entry for 'Task: BAKING FLOUR' with a 'Footage' input field containing '9' and a 'Profile' dropdown menu set to 'Select'. An 'Update' button is visible to the right. Below this, a list of tasks is displayed, including '4. BAKING FLOUR BOBS RED MILL (1711) (Est. 4.0 Hrs)' and '5. BAKING SUGAR (1720) (Est. 6.1 Hrs)'. At the bottom, a modal is open for profile selection, showing radio buttons for 'Select', 'Std High', 'Low', and 'Combo'. The 'Select' option is currently selected.

Be sure to click the update button once footage and profile is correct.
Data will not save unless update is clicked

21-08 ALB Wave RESETS (21132) Active Est: 86.8 Hrs			
1. 21-08 PRC / Backroom Pictures Y			
Photo 0 / 1	Survey	Note: ...	
2. 21-08 SPHQ Time Entry Y			
Photo N/A	Survey	Note: ...	
3. BAKING FLOUR (1710) (Est: 6.4 Hrs) Y			
Photo 0 / 1	Survey	Note: ...	
Footage 0.0 Ft	Profile ...	Std Survey Answer	Est. To Comp.
4. BAKING FLOUR BOBS RED MILL (1711) (Est: 4.0 Hrs) Select			
Photo 0 / (1)	Survey	Note:	
Footage	Profile	Std Survey	Est. To Comp.
5. BAKING SUGAR (1720) (Est: 6.1 Hrs) Select			
Photo 0 / (1)	Survey	Note:	
Footage	Profile	Std Survey	Est. To Comp.
6. BREAD BREAKFAST / LUNCH / DINNER (9601) (Est: 14.1 Hrs) Select			
Photo 0 / (1)	Survey	Note:	
Footage	Profile	Std Survey	Est. To Comp.
7. DINNER PREPARED (2630) (Est: 15.1 Hrs) Select			
Photo 0 / (1)	Survey	Note:	
Footage	Profile	Std Survey	Est. To Comp.
8. PACKAGED DESSERTS / RTE PUDDING (1201) (Est: 5.5 Hrs) Select			
Photo	Survey	Note:	
Footage	Profile	Std Survey	Est. To Comp.

All Resets have standard surveys. Click on red Answer for link to Survey.

This is only for division that complete SPHQ mapping on computer.

OOS- Out Of Stock- How many sku's have a tag but no product

Section ID- Found on front page of schematic used to set section

4:27

STANDARD SURVEY Finish

PROJECT: 21-08 ALB Wave RESETS (21132)

Task: BAKING FLOUR (Y)

Task: BAKING FLOUR (Y)

1. SPHQ verified

2. Out of Stock?

3. How many OOS items were left after the completion of the reset?

(no decimal 0.0 - 100.0)

4. Schematic used from Library?

SECTION ID:

Finish

4:27 [icons]

STANDARD SURVEY
PROJECT: 21-08 ALB Wave RESETS (21132) Finish

Task: BAKING FLOUR (Y) ▼

Task: BAKING FLOUR (Y)

1. SPHQ verified

Yes

No

2. Out of Stock?

25% OR LESS of all the items are OUT OF STOCK

26% OR GREATER of all items are OUT OF STOCK. Your answer will be reported to ALB Corporate

3. How many OOS items were left after the completion of the reset?
(no decimal 0.0 - 100.0)

Save

4. Schematic used from Library?

SECTION ID:
 Save

NA - Did not use Schematic from Library

Finish

This is only for division that complete SPHQ mapping on computer.

OOS- Out Of Stock- How many skus have a tag but no product

Section ID- Found on front page of schematic used to set section

4:28 [Icons]

Task: BAKING FLOUR (Y)

Task: BAKING FLOUR (Y)

1. SPHQ verified

Yes

No

2. Out of Stock?

25% OR LESS of all the items are OUT OF STOCK

26% OR GREATER of all items are OUT OF STOCK. Your answer will be reported to ALB Corporate

3. How many OOS items were left after the completion of the reset?

(no decimal 0.0 - 100.0)

5 Save

4. Schematic used from Library?

SECTION ID:

3782546 Save

NA - Did not use Schematic from Library

Finish

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Use the task drop down to complete survey questions for each section

Task: BAKING FLOUR (Y)

Task: BAKING FLOUR (Y)

1. SPHQ verified

Yes

No

2. Out of Stock?

Prev. Next Done

BAKING FLOUR (Y)

BAKING FLOUR BOBS RED MILL (Y)

BAKING SUGAR (Y)

BREAD BREAKFAST / LUNCH / DINNER

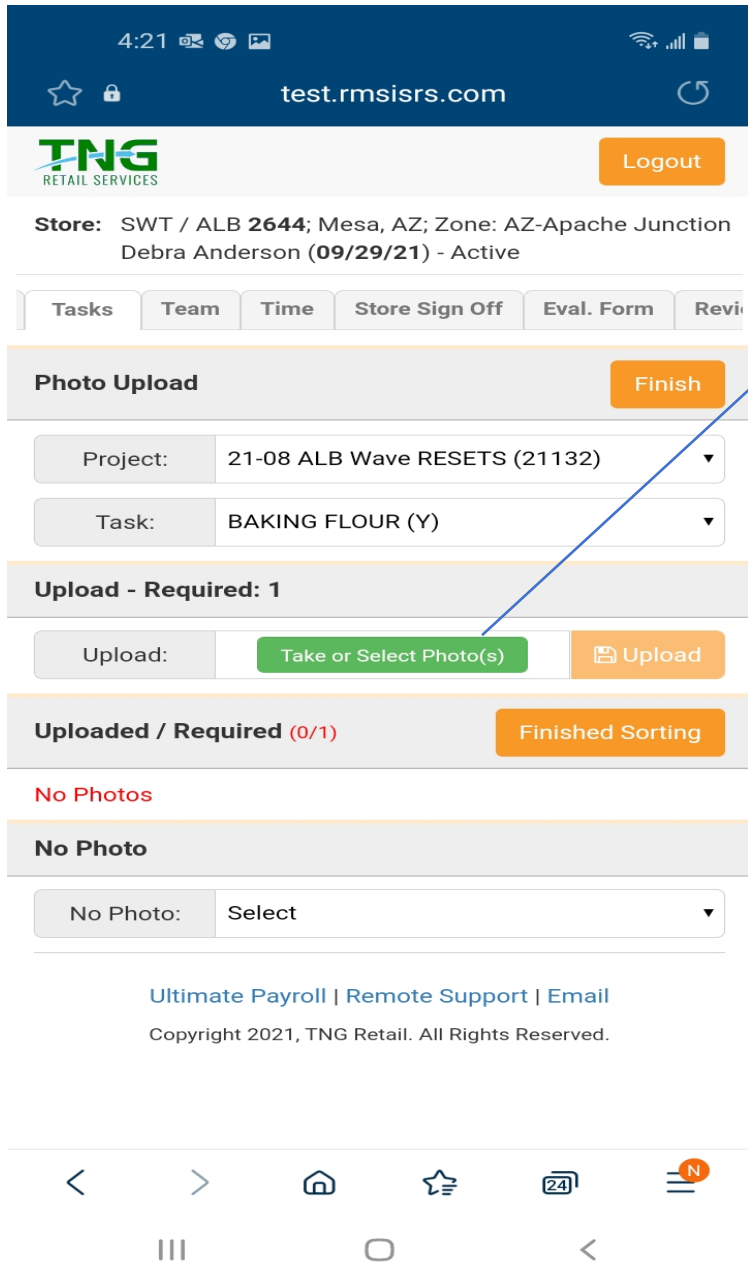
Once question is answered and saved. Answers will turn from red to green.

Click the save button for survey questions, after data entered correctly.

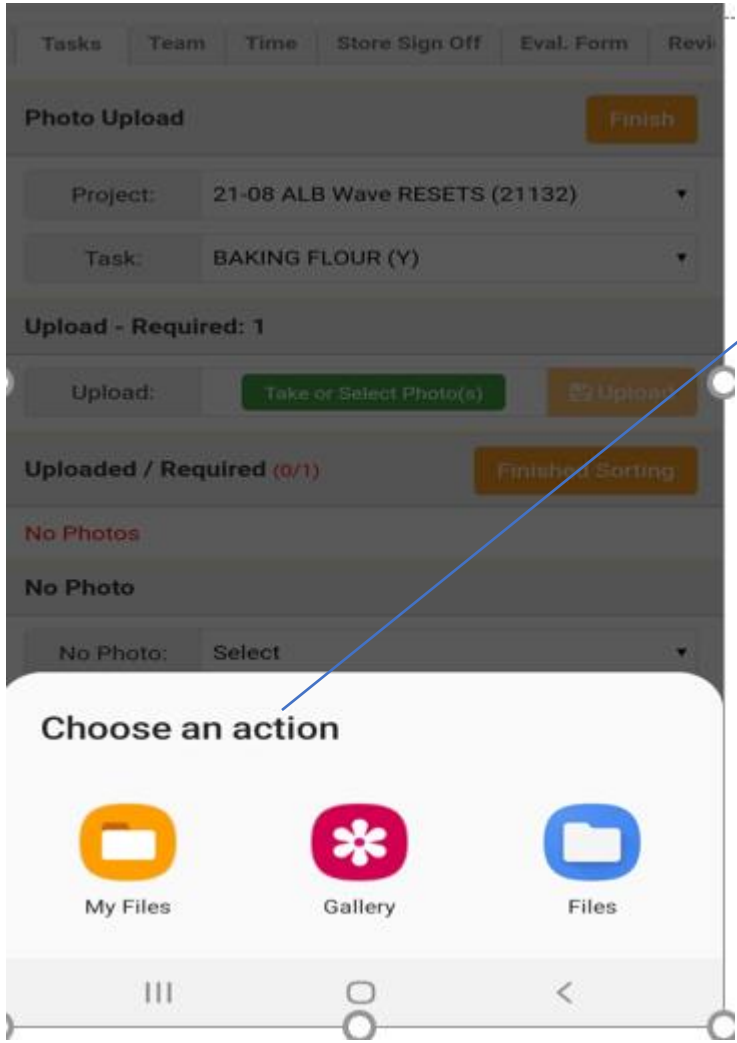
Once all survey and answered click Finish button

21-08 ALB Wave RESETS (21132) Active Est. 86.8 Hrs			
1. 21-08 PRC / Backroom Pictures			
Photo 0 / 1	Survey	Note: ...	
2. 21-08 SPHQ Time Entry			
Photo N/A	Survey	Note: ...	
3. BAKING FLOUR (1710) (Est: 6.4 Hrs)			
Photo 0 / 1	Survey	Note: ...	
Footage 0.0 Ft	Profile ...	Std Survey Answer	Est. To Comp.
4. BAKING FLOUR BOBS RED MILL (1711) (Est: 4.0 Hrs)			
Photo 0 / (1)	Survey	Note:	
Footage	Profile	Std Survey	Est. To Comp.
5. BAKING SUGAR (1720) (Est: 6.7 Hrs)			
Photo 0 / (1)	Survey	Note:	
Footage	Profile	Std Survey	Est. To Comp.
6. BREAD BREAKFAST / LUNCH / DINNER (9601) (Est: 14.1 Hrs)			
Photo 0 / (1)	Survey	Note:	
Footage	Profile	Std Survey	Est. To Comp.
7. DINNER PREPARED (2630) (Est: 15.1 Hrs)			
Photo 0 / (1)	Survey	Note:	
Footage	Profile	Std Survey	Est. To Comp.
8. PACKAGED DESSERTS / RTE PUDDING (1201) (Est: 5.5 Hrs)			
Photo 0 / (1)	Survey	Note:	

Photos- Red Number is requesting a photo requirement for the task. Click on the red 0/1 to upload picture.
Reminder photos should be every 3-4ft. If section is 12ft, should have 3-4 photos.

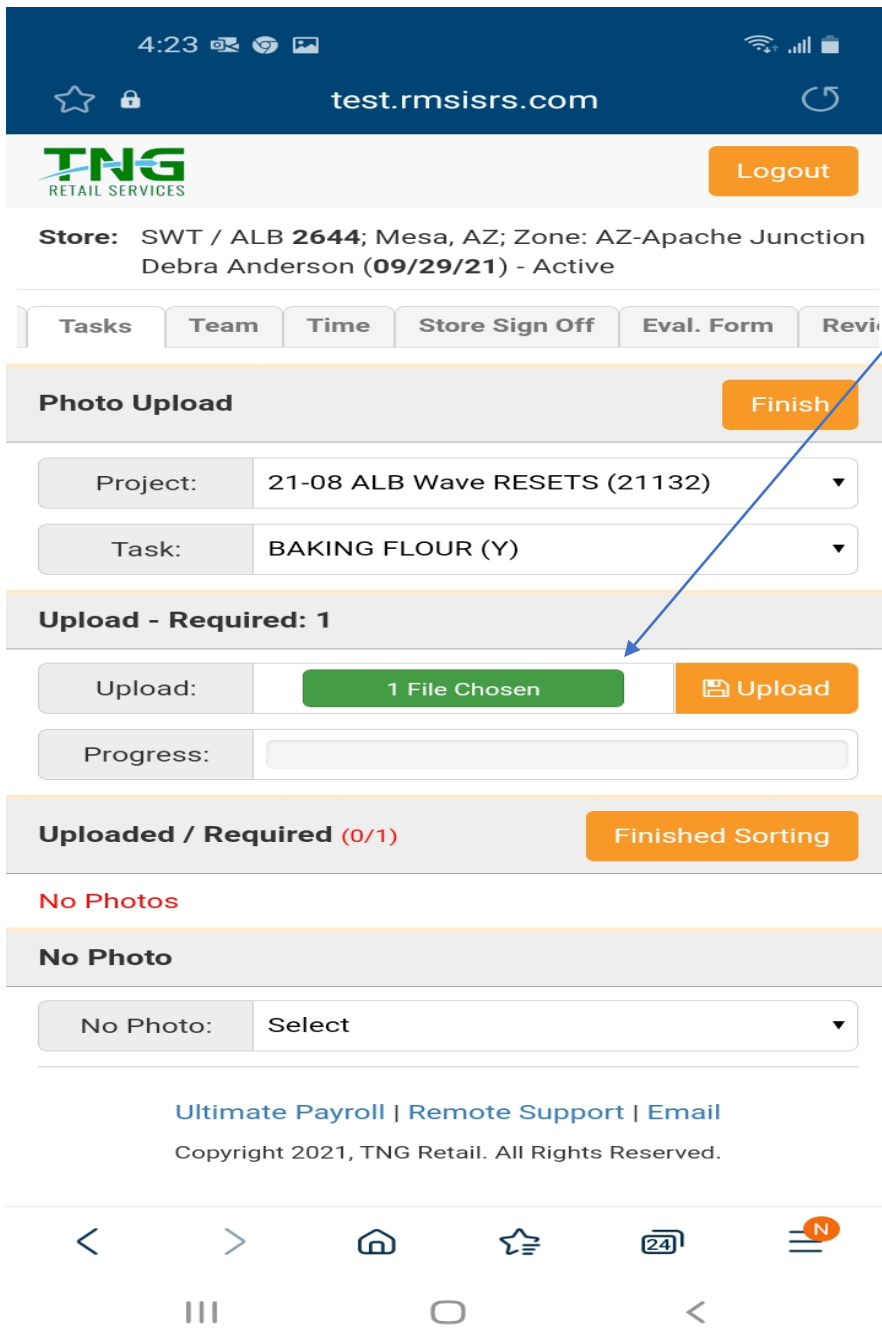


Uploading Photos- Click on Take or Select photo



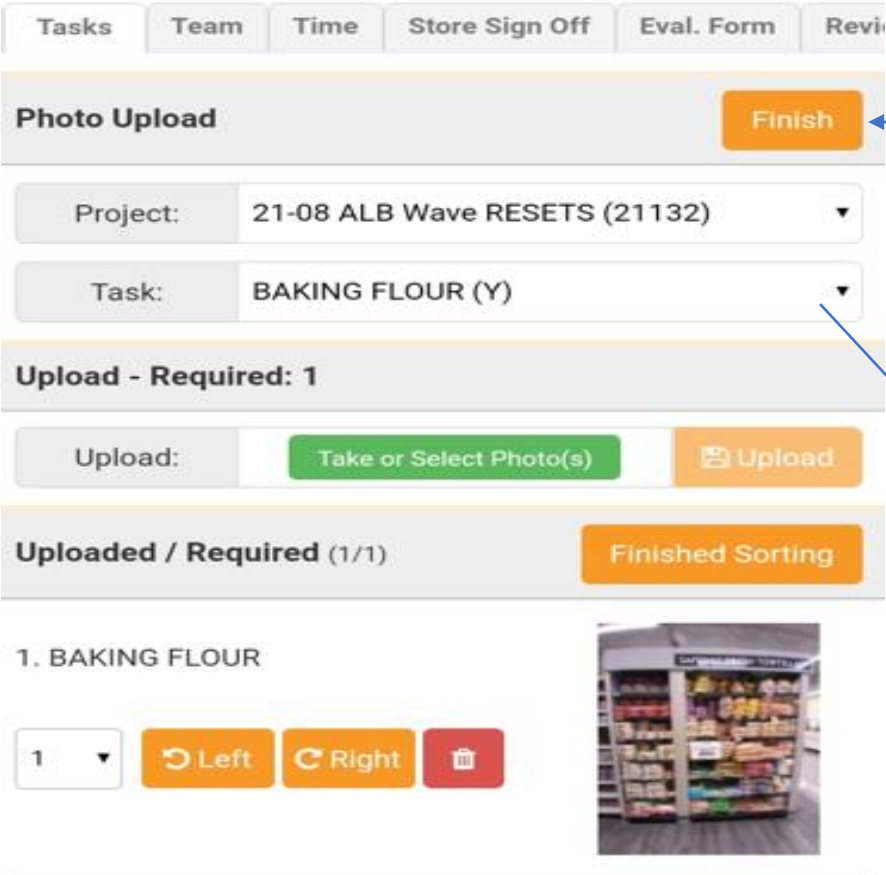
You can select photos you have saved to device. Most devices will give you camera option.

When taking more than one photo per section. Photos should be left to right.



When uploading saved files from device- once you find the appropriate photo open.
Be sure you file are chosen before clicking upload button.

No more than 10 photos at a time. Depending on internet speed might be less photos per upload.



Click finished when all photos are uploaded for each section.

Use the drop down to select each section to upload photos.

4:47

2. 21-08 SPHQ Time Entry Y			
Photo N/A	Survey	Note: ...	
3. BAKING FLOUR (1710) (Est: 5.0 Hrs) Y			
Photo 1 / 1	Survey	Note: ...	
Footage 9.0 Ft	Profile Std High	Std Survey Complete	Est. To Comp.
4. BAKING FLOUR BOBS RED MILL (1711) (Est: 4.0 Hrs) Y			
Photo 1 / 1	Survey	Note: ...	
Footage 3.0 Ft	Profile Std High	Std Survey Complete	Est. To Comp.
5. BAKING SUGAR (1720) (Est: 4.4 Hrs) Y			
Photo 1 / 1	Survey	Note: ...	
Footage 9.0 Ft	Profile Std High	Std Survey Complete	Est. To Comp.
6. BREAD BREAKFAST / LUNCH / DINNER (9601) (Est: 16.1 Hrs) Y			
Photo 1 / 1	Survey	Note: ...	
Footage 30.0 Ft	Profile Std High	Std Survey Complete	Est. To Comp.
7. DINNER PREPARED (2630) (Est: 14.7 Hrs) Y			
Photo 1 / 1	Survey	Note: ...	
Footage 9.0 Ft	Profile Std High	Std Survey Complete	Est. To Comp.
8. PACKAGED DESSERTS / RTE PUDDING (1201) (Est: 6.7 Hrs) Y			
Photo 1 / 1	Survey	Note: ...	
Footage	Profile	Std Survey	Est. To Comp.

Once all your photos, footage, profile and surveys are completed. Lettering has turned from red to blue.

Scroll to top of page and click on Time

4:48

Team **Time** Store Sign Off Eval. Form Review/Submit

Time entry overview More Actions

Team Empty Add

Crystal Lira SRS ID:112681 (RMSI)
Zone: AZ-Apache Junction Remove

Enter Time Signature

Debra Allred SRS ID:107241 (RMSI)
Zone: AZ-Apache Junction Remove

Enter Time Signature

5:17 test.rmsisrs.com

TNG
RETAIL SERVICES Logout

Store: SWT / ALB 1002; Mesa, AZ; Zone: AZ-Apache Junction
Debra Anderson (09/24/21) - Active

Team Time Store Sign Off Eval. Form Review/Submit

Time Entry Reimbursable Signature

Emp Crystal Lira (RMSI)

Task Select

Date 09/24/21

Time 12 am - 12 am Add

Show me ALL time entries for the day Hours

TOTAL PAYABLE HOURS: 0
TOTAL PAID MILEAGE: \$0.000

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Time Tab
Team Lead enters team members activity and time.

Use the drop-down box to select employee on your team.

Team Time Store Sign Off Eval. Form Review/Submit

Time Entry Reimbursable Signature

Emp Crystal Lira (RMSI)

Task Select

Date 09/24/21

Time 12 am - 12 am Add

Show me ALL time entries for the day Hours

TOTAL PAYABLE HOURS: 0
TOTAL PAID MILEAGE: \$0.000

Prev. Next Done

- Crystal Lira (RMSI)
- Debra Allred (RMSI)
- Debra Anderson (RMSI)
- Gregory Swallow (RMSI)

Teams Tab- Use the to add team member not on time entry tab.

Team Time Store Sign Off Eval. Form Review/Submi

AVAILABLE PERSONNEL

Division Southwest

Employer TNG

First Name: Minimum of 2 characters.

Last Name: Minimum of 2 characters.

Please enter First Name and Last Name.

TEAM

1. Crystal Lira - ID:112681
(RMSI)
Lead: No Remove

2. Debra Anderson - ID:35
(RMSI)
Lead: Yes Remove

Team Time Store Sign Off Eval. Form Review/Submi

AVAILABLE PERSONNEL

Division Southwest

Employer TNG

First Name: Minimum of 2 characters.

Last Name: Minimum of 2 characters.

Please enter First Name and Last Name.

TEAM

Prev. Next Done

- RMSI-OP
- SAS Retail Services
- TNG
- TNG F

AVAILABLE PERSONNEL

Division Southwest

Employer RMSI-E

First Name: Dawn
Minimum of 2 characters.

Last Name: Mas
Minimum of 2 characters.

1. Dawn Massoth - ID:29266
(RMSI-E)
Lead: Yes Add to Team

TEAM

1. Crystal Lira - ID:112681 Remove

q w e r t y u i o p

a s d f g h j k l

z x c v b n m

!#1 , English (US) . Next

Use drop-down box for correct employer.

Use keyboard type in First add last name of team member
When correct team member show up on list below click on Add to Team.

Team member will be available to enter time on Time Entry Tab

Adding Third Party Labor
Scroll down to bottom of Teams tab. Add New Employee.
Use drop- down and text box to fill out information.
Click Add.

TEAM

1. Dawn Massoth - ID:29266
(RMSI-E)
Lead: Yes Remove

2. Johndaniel M Gomez - ID:127153
(RMSI-E)
Lead: Yes Remove

Add New Employee

Employer: * Select

Phone: *
XXX-XXX-XXXX

Division: * Select

First Name: *

Last Name: *

Prev Next Done

- Select
- ACOSTA
- ADVANTAGE
- 1ST CHOICE

Add

Add New Employee

Employer: * ACOSTA

Phone: *
xxx-xxx-xxxx 0000000000

Division: * Denver

First Name: * Jan

Last Name: * Doe

Add

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< Doe Does Doesn't ...

1 2 3 4 5 6 7 8 9 0

q w e r t y u i o p

a s d f g h j k l

↑ z x c v b n m

!#1 , English (US) . Go

Team Time Store Sign Off Eval. Form Review/Submi

AVAILABLE PERSONNEL

Division Denver

Employer SAS/TNG/RMSI

First Name:
Minimum of 2 characters.

Last Name:
Minimum of 2 characters.

Please enter First Name and Last Name.

TEAM

1. Dawn Massoth - ID:29266
(RMSI-E)
Lead: Yes Remove

2. Jan Doe - ID:259690
(ACOSTA)
Lead: Yes Remove

3. Johndaniel M Gomez - ID:127153
(RMSI-E)
Lead: Yes Remove

5:17 test.rmsisrs.com

TNG
RETAIL SERVICES Logout

Store: SWT / ALB 1002; Mesa, AZ; Zone: AZ-Apache Junction
Debra Anderson (09/24/21) - Active

Team Time Store Sign Off Eval. Form Review/Submit

Time Entry Reimbursable Signature

Emp Crystal Lira (RMSI)

Task Select

Date 09/24/21

Time 12 am - 12 am Add

Show me ALL time entries for the day Hours

TOTAL PAYABLE HOURS: 0
TOTAL PAID MILEAGE: \$0.000

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Use the task drop-down box to select the section(s) a team member has worked on.

5:17 test.rmsisrs.com

TNG
RETAIL SERVICES Logout

Store: SWT / ALB 1002; Mesa, AZ; Zone: AZ-Apache Junction
Debra Anderson (09/24/21) - Active

Team Time Store Sign Off Eval. Form Review/Submit

Time Entry Reimbursable Signature

Emp Crystal Lira (RMSI)

Task Select

Date 09/24/21

Time 12 am - 12 am Add

Show me ALL time entries for the day Hours

TOTAL PAYABLE HOURS: 0
TOTAL PAID MILEAGE: \$0.000

Prev. Next Done

- Select
- 21-08 SPHQ Time Entry [Y]
- BAKING FLOUR [Y]
- BAKING FLOUR BORS RED MILI [Y]

5:18 test.rmsisrs.com

TNG RETAIL SERVICES Logout

Store: SWT / ALB 1002; Mesa, AZ; Zone: AZ-Apache Junction
Debra Anderson (09/24/21) - Active

Team Time Store Sign Off Eval. Form Review/Submit

Time Entry Reimbursable Signature

Emp Crystal Lira (RMSI)

Task BAKING FLOUR BOBS RED MILL [Y]

Date 09/24/21

Time 5 am - 7 am Add

Show me ALL time entries for the day Hours

TOTAL PAYABLE HOURS: 0
TOTAL PAID MILEAGE: \$0.000

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Once you select the proper task.
Enter the time spent on the task
selected.

Use the drop- down box to
enter the hour started and
ended.

Use the # keypad to enter the
minutes spent per task
selected

5:18 test.rmsisrs.com

TNG RETAIL SERVICES Logout

Store: SWT / ALB 1002; Mesa, AZ; Zone: AZ-Apache Junction
Debra Anderson (09/24/21) - Active

Team Time Store Sign Off Eval. Form Review/Submit

Time Entry Reimbursable Signature

Emp Crystal Lira (RMSI)

Task Select

Date 09/24/21

Time 12 am - 12 am Add

Show me ALL time entries for the day Hours

TOTAL PAYABLE HOURS: 0
TOTAL PAID MILEAGE: \$0.000

Prev. Next Done

12 am
1 am

Team Time Store Sign Off Eval. Form Review/Submit

Time Entry Reimbursable Signature

Emp Crystal Lira (RMSI)

Task BAKING FLOUR BOBS RED MILL [Y]

Date 09/24/21

Time 5 am - 7 am Add

Show me ALL time entries for the day Hours

TOTAL PAYABLE HOURS: 0
TOTAL PAID MILEAGE: \$0.000

1 2 3 <x>
4 5 6 Go
7 8 9 .-
0

5:19 test.rmsisrs.com

TNG RETAIL SERVICES Logout

Store: SWT / ALB 1002; Mesa, AZ; Zone: AZ-Apache Junction
Debra Anderson (09/24/21) - Active

Team Time Store Sign Off Eval. Form Review/Submit

Time Entry Reimbursable Signature

Emp Crystal Lira (RMSI)

Task BAKING FLOUR BOBS RED MILL [Y]

Date 09/24/21

Time 5 am 00 - 7 am 00 Add

Show me ALL time entries for the day Hours

TOTAL PAYABLE HOURS: 0
TOTAL PAID MILEAGE: \$0.000

1 2 3 [X]
4 5 6 Go
7 8 9 .-
0 ,

Once all section are filled out correctly click add.

Team Time Store Sign Off Eval. Form Review/Submit

Time Entry Reimbursable Signature

Emp Crystal Lira (RMSI)

Task Select

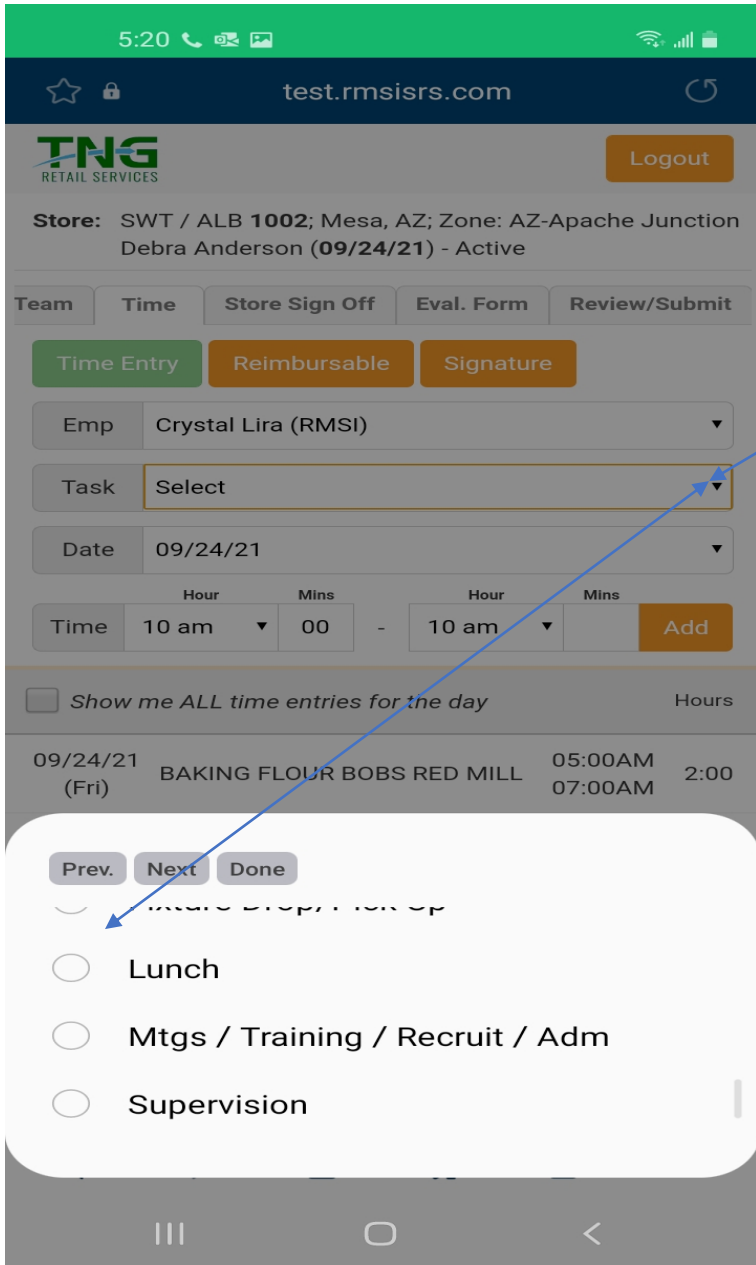
Date 09/24/21

Time 7 am 00 - 7 am Add

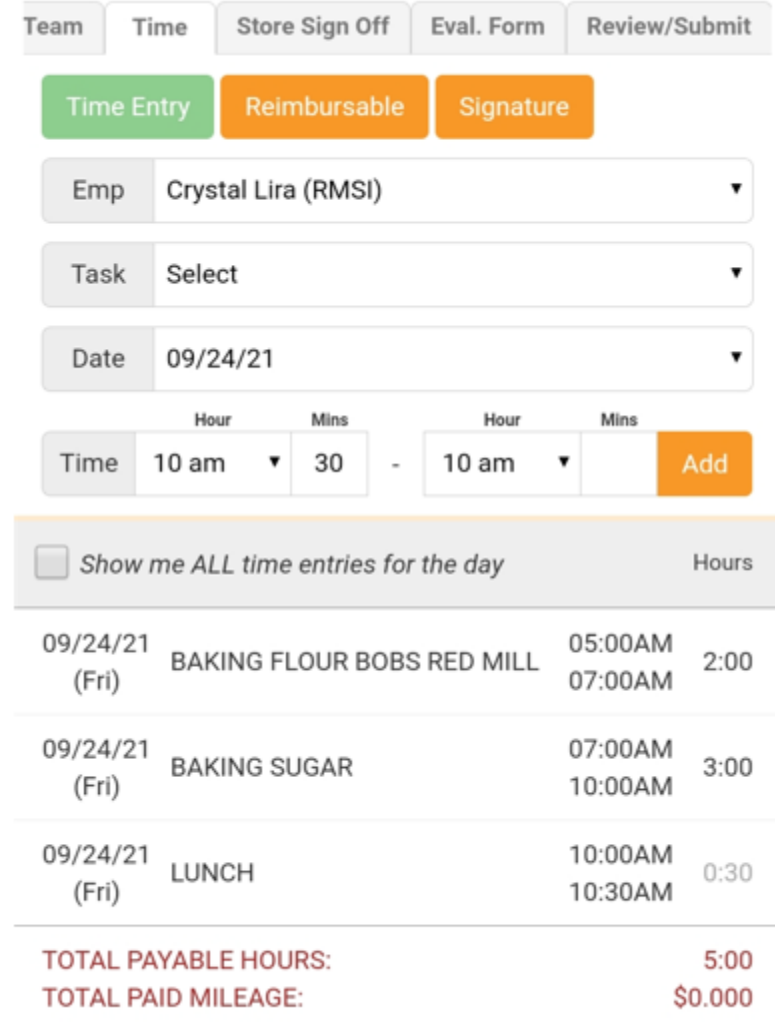
Show me ALL time entries for the day Hours

09/24/21 (Fri)	BAKING FLOUR BOBS RED MILL	05:00AM 07:00AM	2:00
----------------	----------------------------	--------------------	------

TOTAL PAYABLE HOURS: 2:00
TOTAL PAID MILEAGE: \$0.000



Reminder states that require lunch must be recorded in SRS before 5 hours. Complete for each team member.
Lunch task is found in drop-down box



5:22

TNG
RETAIL SERVICES

Logout

Store: SWT / ALB 1002; Mesa, AZ; Zone: AZ-Apache Junction
Debra Anderson (09/24/21) - Active

Team Time Store Sign Off Eval. Form Review/Submit

Time Entry Reimbursable Signature

Emp Crystal Lira (RMSI)

Task Select

Date 09/24/21

Time 2 pm 15 - 2 pm Add

Show me ALL time entries for the day

Date	Task	Start Time	End Time	Hours
09/24/21 (Fri)	BAKING FLOUR BOBS RED MILL	05:00AM	07:00AM	2:00
09/24/21 (Fri)	BAKING SUGAR	07:00AM	10:00AM	3:00
09/24/21 (Fri)	LUNCH	10:00AM	10:30AM	0:30
09/24/21 (Fri)	BREAD BREAKFAST / LUNCH / DINNER	10:30AM	02:15PM	3:45

TOTAL PAYABLE HOURS: 8:45
TOTAL PAID MILEAGE: \$0.000

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Use the employee drop-down to select employee, to enter time

Once team members time is all entered. Team Members will need to sign off on the signature page.

5:43

test.rmsisrs.com

Team Time Store Sign Off Eval. Form Review/Submit

Time Entry Reimbursable Signature

Emp Crystal Lira (RMSI) - ID:112681

Injuries

Any work related injury please call: 1-888-900-4276

Disclaimer

My signature certifies that the hours depicted are an accurate report of all time worked and that I have not worked off the clock; and that in accordance with State Law, I have been allowed all of the meal and rest periods to which I was entitled based on the number of hours I worked.

I agree with the above Disclaimer

Signature No Signature

Paid Hours: 8:45
Start Time: 5:00 AM
End Time: 2:15 PM
Lunch: 0:30
Paid Mileage: \$0
Reimbursable: \$0

5:43

My signature certifies that the hours depicted are an accurate report of all time worked and that I have not worked off the clock; and that in accordance with State Law, I have been allowed all of the meal and rest periods to which I was entitled based on the number of hours I worked.

I agree with the above Disclaimer

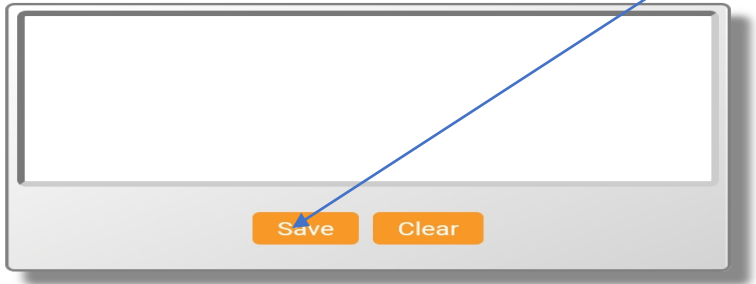
Signature No Signature

Paid Hours:	8:45
Start Time:	5:00 AM
End Time:	2:15 PM
Lunch:	0:30
Paid Mileage:	\$0
Reimbursable:	\$0

Team member needs to agree to disclaimer, before signing

Click on the save button once team member signs.

Once all team members have signed scroll to top of page and click store sign off




5:43

My signature certifies that the hours depicted are an accurate report of all time worked and that I have not worked off the clock; and that in accordance with State Law, I have been allowed all of the meal and rest periods to which I was entitled based on the number of hours I worked.

I agree with the above Disclaimer

Signature No Signature

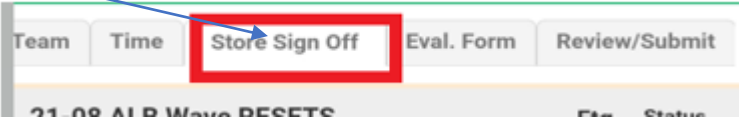
Paid Hours:	8:45
Start Time:	5:00 AM
End Time:	2:15 PM
Lunch:	0:30
Paid Mileage:	\$0
Reimbursable:	\$0


09/24/21 5:44:00 PM PT

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III ○ <

Team	Time	Store Sign Off	Eval. Form	Review/Submit
21.09	ALP Wave	RESETS		



5:31

Team Time Store Sign Off Eval. Form Review/Submit

21-08 ALB Wave RESETS

	Ftg	Status
21-08 PRC / Backroom Pictures		Y
21-08 SPHQ Time Entry		Y
BAKING FLOUR	9	Y
BAKING FLOUR BOBS RED MILL	3	Y
BAKING SUGAR	9	Y
BREAD BREAKFAST / LUNCH / DINNER	30	Y
DINNER PREPARED	9	Y
PACKAGED DESSERTS / RTE PUDDING	6	Y
PET CAT DRY	12	Y
PET DOG DRY	24	Y
PET FOOD FRESH / WATER	3	Y
PET WILD BIRD SEED		Y
RICE / BEAN ONLY		Y
SWEET GOODS	6	Y

HARD COPY TASK/SIGN OFF UPLOAD

Upload Hard Copy
(Only necessary if no Electronic Signature)

NOTES Save

III O <

Store sign off page will give information to review with store personal. Tasks team completed

Answer survey question for store on sign off page.

5:33

NOTES Save

SHELF TAG STATUS

Please choose (1) that applies:

Shelf tags available and Rep placed on shelf

Made temporary hand written tags (where stores allow) (ALB)

Rep left sheet with store with instruction to create shelf tags (ALB)

Tags not available (Readerlink Only)

REVIEW WITH STORE MANAGEMENT

By signing the below, I am indicating that I have:

1. Reviewed tasks listed above and agree with the completion status of each task.
2. The Rep has reviewed status of all tasks with me, including any follow up requirements.
3. The Rep has satisfactorily followed applicable Retailer's procedures and policies.
4. Reviewed proper placement of PRC in the backroom/freezer/cooler (if applicable).

How would you rate the rep/team's performance today?

III O <

5:34

By signing the below, I am indicating that I have:

1. Reviewed tasks listed above and agree with the completion status of each task.
2. The Rep has reviewed status of all tasks with me, including any follow up requirements.
3. The Rep has satisfactorily followed applicable Retailer's procedures and policies.
4. Reviewed proper placement of PRC in the backroom/freezer/cooler (if applicable).

How would you rate the rep/team's performance today?

Poor Fair Average Good Excellent

TITLE: Select

First Name:

Last Name:

Save

Save Clear

Review list with store management. Store manager will need to rate teams' performance

Use drop-down box to select store personal TITLE.

Input first/ last name. Have then sign. Click save

5:34

By signing the below, I am indicating that I have:

1. Reviewed tasks listed above and agree with the completion status of each task.
2. The Rep has reviewed status of all tasks with me, including any follow up requirements.
3. The Rep has satisfactorily followed applicable Retailer's procedures and policies.
4. Reviewed proper placement of PRC in the backroom/freezer/cooler (if applicable).

How would you rate the rep/team's performance today?

Poor Fair Average Good Excellent

TITLE: Select

First Name:

Prev. Next Done

- Select
- Assistant Manager
- Bakery Manager
- River

- 2. The Rep has reviewed status of all tasks with me, including any follow up requirements.
- 3. The Rep has satisfactorily followed applicable Retailer's procedures and policies.
- 4. Reviewed proper placement of PRC in the backroom/freezer/cooler (if applicable).

How would you rate the rep/team's performance today?

Poor Fair **Average** Good Excellent

TITLE: Dept. Person In Charge
First Name: Dawn
Last Name: Massoth

Save

D. Massoth

09/24/21 5:36:00 PM PT

Delete

Once store sign off is complete. Scroll to top of page and click on the Review/ Submit tab

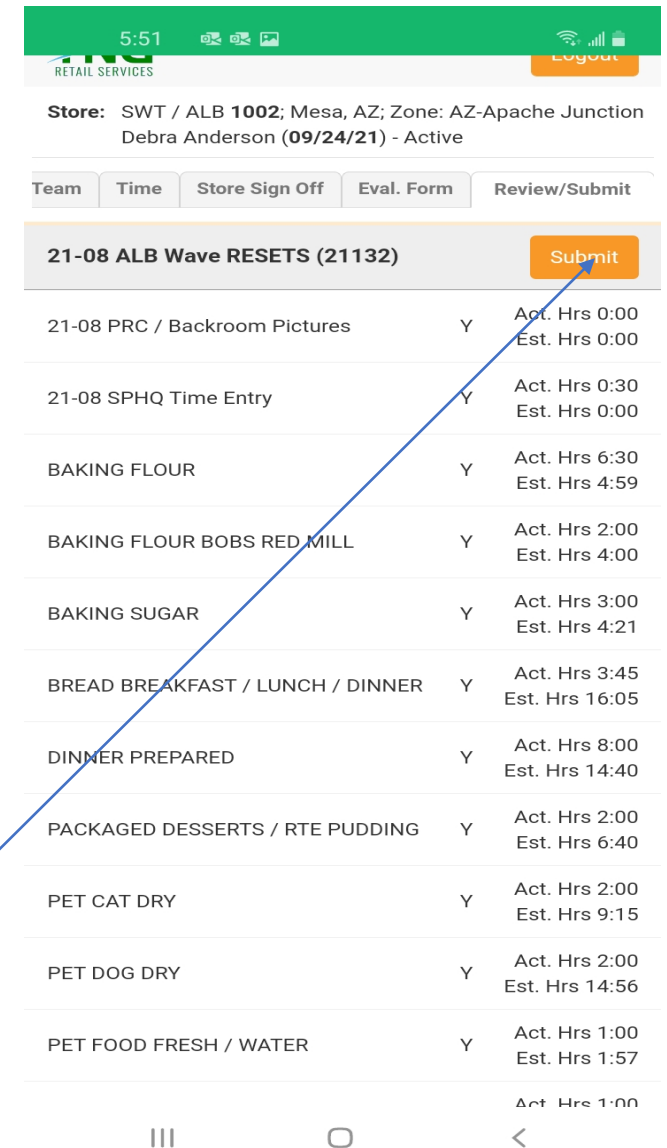
	Ftg	Status
21-08 ALB Wave RESETS		
21-08 PRC / Backroom Pictures		Y
21-08 SPHQ Time Entry		Y
BAKING FLOUR	9	Y
BAKING FLOUR BOBS RED MILL	3	Y
BAKING SUGAR	9	Y
BREAD BREAKFAST / LUNCH / DINNER	30	Y
DINNER PREPARED	9	Y
PACKAGED DESSERTS / RTE PUDDING	6	Y
PET CAT DRY	12	Y
PET DOG DRY	24	Y
PET FOOD FRESH / WATER	3	Y
PET WILD BIRD SEED		
RICE / BEAN ONLY		Y
SWEET GOODS	6	Y

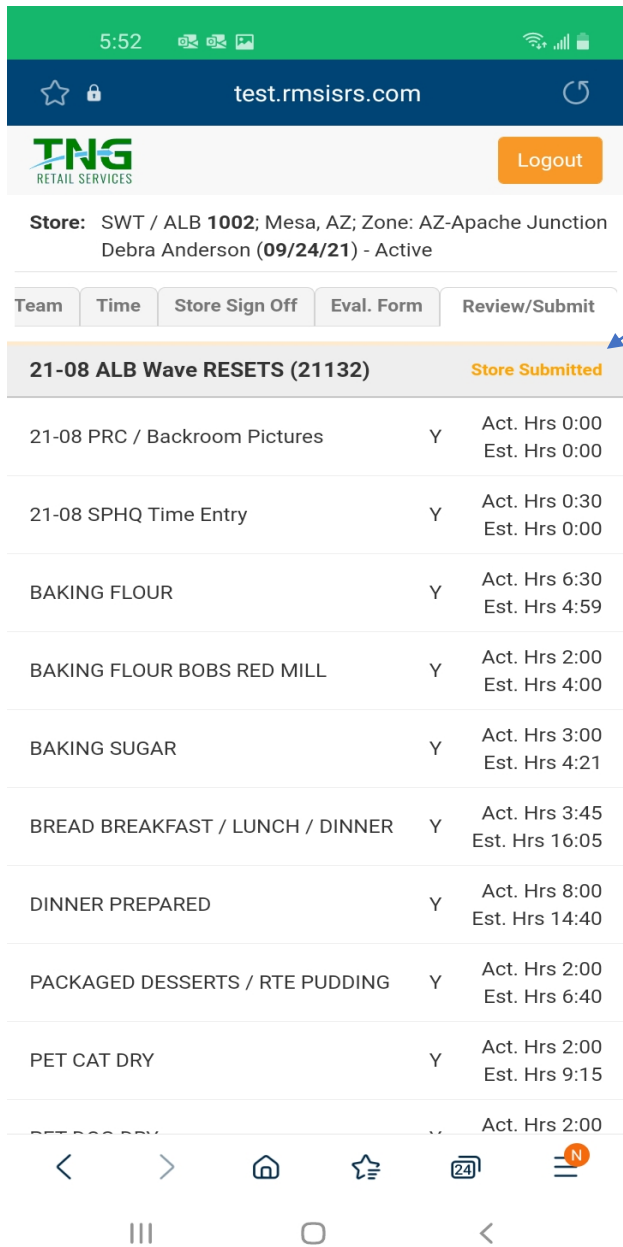
HARD COPY TASK/SIGN OFF UPLOAD



Once on Review/ Submit page.
If you missed any of the survey questions. No photo. No time entry for team member.

Once you correct all your errors. Store will be ready to submit.
Click submit button





Store is submitted. Ready for management review and approval.

To review your entered time for each day. Click on the My Timesheet Icon. You can review past and current payroll time periods.

GET MORE TNG RETAIL "GIGS"  It's easy. Update your availability in our upgraded availability calendar.

NURSE TRIAGE  **855-347-1117**

 **IMPORTANT COVID-19 INFORMATION, CLICK HERE**

MESSAGES MY BADGES MY STORE VISITS MERCH. CALENDAR

 MY TIMESHEET  NOTICES  HR HELP DESK  SRS HELP DESK

MY PROFILE  TNG RETAIL STORE  SRS DEN DOMAIN  CHIME IN

 MORE LINKS

