

Frequently Asked Questions (FAQ)

OKTA LOG IN TO SRS – SOFT-LAUNCH 9/27/22

Merchandiser Quick How To Steps to Log In to SRS

- The Advantage/Okta login is not the same username and password as SRS (You will need to know your Advantage log in. It is the same one where you go to see your pay slips in MyOracle or access Pathways training)
- Do not fill in your Advantage/OKTA username and password in the blanks below labeled “Standard login”
- If you forgot your Advantage password, you can use this link here to reset you password for Okta <https://password.asmnet.com/>

- Below is the pop up you will get when using the Okta login. (Those with Supervisor access and above will have to also complete a 2nd “Verify” step)
- Click the “Remember Me” so you will be good for 24 hours and do not have to re-enter your Okta username and password. Below the next button is a link to Need help signing in which will walk you through the password reset process

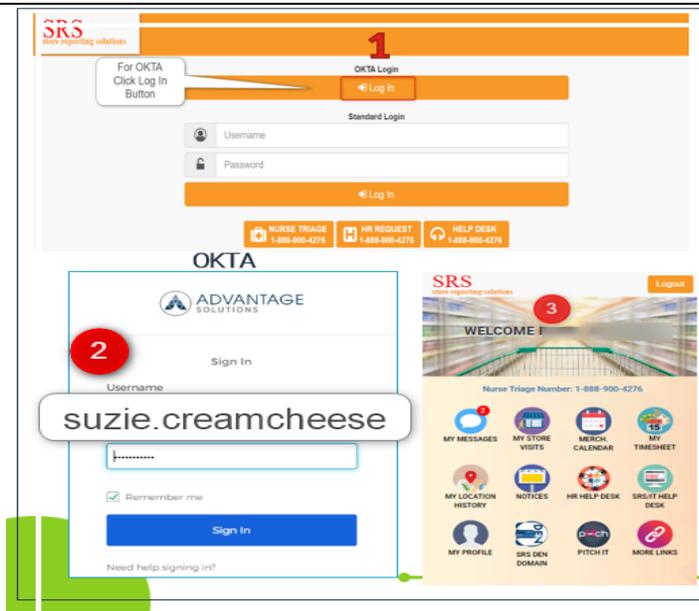
Scanning: What login do I use for the SAS Retail Services Scanner App for Magazine Scanning?

- Use your existing SRS username and password (when you onboarded your default was email and 1234 for password, but if you changed it in SRS, use that)
- Continue using the existing SRS username and password you used last week. The Scanner App is **NOT** going through Okta verification and does not accept some special characters.

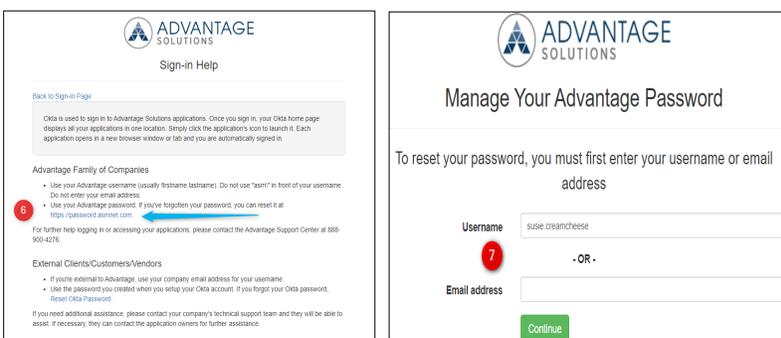
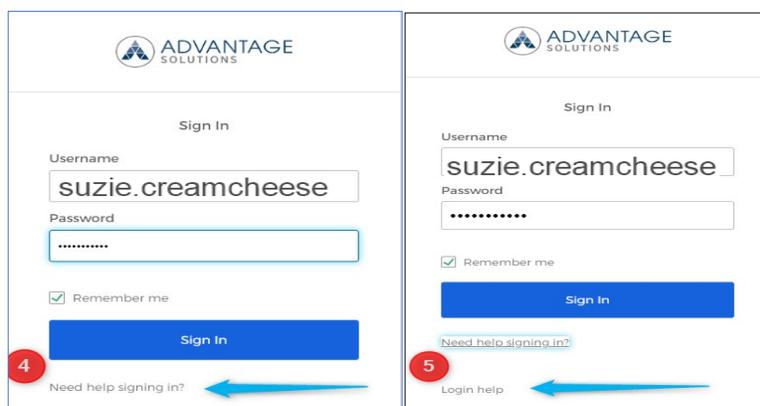
New OKTA Log In for SRS – Field Associate Quick Reference Sheet

- Soft launch with dual login (Okta or SRS regular login) Tuesday 9/27/22
- OKTA login **Only** by 10/28/22

- Go to SRS website
<https://www.rmsirs.com>
- Choose OKTA Login
- Click **Log In orange** button – you will be directed to sign on with your Advantage username and password
- There is a “Need Help Signing In?” link on this page for help with either your username or password reset. For SRS Standard Login option, it’s the username and password you normally have used for SRS
- If valid login is entered, you will automatically be directed into SRS to your home page



- Click Need Help Signing In if you forgot your Username or Password
- Click Login help
- Follow the instructions on Sign-in Help page -- Click link for Password Reset
- On the Manage Your Advantage Password page, Enter your Username – OR—Your primary email address on file with company
- Enter required information to update your password



Manage Your Advantage Password

To reset your password, you must answer two security questions and then select a new password.

Question 1: Last four digits of Social Security Number

Question 2: Home ZIP code

New Password

Retype New Password

[Reset Password](#) [Show Information](#)

Please note these requirements for your new password!

- Your password must be at least 8 characters long
- Your password must contain at least one lowercase and uppercase letter and one number or symbol.
- Your password cannot be the same as your 24 previous passwords.
- Your password cannot contain your name.